

## MACTE Fee Schedule

July 1, 2024 – June 30, 2025

MACTE's operations are supported primarily by annual dues and Adult Learner fees from accredited programs, MACTE recognized organizations (MROs), and consortia of independent institutions. All fees are non-refundable and non-transferable.

**Payment Methods:** Payments can be submitted in the form of a paper check, wire transfer or via credit card and echeck through [MACTE's Payment Portal](#). See invoice or email Jay Seals, to acquire the wire transfer instructions ([jay@macte.org](mailto:jay@macte.org)).

ANNUAL PROGRAM FEE		ANNUAL FEE SCHEDULE							
<p>All programs pay per accredited level, per year regardless of size or number of Adult Learners.</p> <p>Additionally, all programs pay for each of their location(s) per level. Locations include primary, additional, and residency sites.</p> <p>In order to maintain accreditation, programs pay annual fees whether the program is active or inactive.</p> <p>MACTE invoices programs on July 1st of each year and the deadline for payment is 30 days from the invoice date. A 15% of balance late fee will be assessed if the program does not pay their annual dues within 90 days of the original invoice date.</p> <p>New programs that receive accreditation during the current fiscal year do not need to pay Annual Program fees until the beginning of the next fiscal year.</p> <table><tr><td><b>Accredited During Fiscal Year:</b></td><td><b>Pay Annual Dues:</b></td></tr><tr><td>July 1, 2023 – June 30, 2024</td><td>July 1, 2024</td></tr><tr><td>July 1, 2024 – June 30, 2025</td><td>July 1, 2025</td></tr></table>		<b>Accredited During Fiscal Year:</b>	<b>Pay Annual Dues:</b>	July 1, 2023 – June 30, 2024	July 1, 2024	July 1, 2024 – June 30, 2025	July 1, 2025	<p>Per Level</p> <p><i>Note: Only one fee is owed if a program offers both EL I &amp; EL I-II or SEC I &amp; SEC I-II</i></p> <p>\$65</p>	
		<b>Accredited During Fiscal Year:</b>	<b>Pay Annual Dues:</b>						
July 1, 2023 – June 30, 2024	July 1, 2024								
July 1, 2024 – June 30, 2025	July 1, 2025								
		<p>Per Location (per level)</p> <p><i>Note: Only one fee is owed if a location offers both EL I &amp; EL I-II or SEC I &amp; SEC I-II</i></p> <p>\$450</p>							
PROGRAM APPLICATION FEES		APPLICATION FEE SCHEDULE							
<p>For programs already accredited by MACTE seeking Initial or Renewal accreditation for one of their levels, a one-time (non-refundable or transferable) application fee is paid to MACTE per course level. When a program not previously accredited by MACTE is seeking accreditation for any of its levels, the Initial Program fee is applied to the first level.</p> <p>For applications with multiple levels at the same time, a reduced price is assessed after the first level. Access to complete the Self-Study in MACTE’s portal will be given after both the application and fees are received. A formative evaluation from MACTE’s Readers is included with this fee.</p> <p><b>For initial levels</b>, once paid, fees are valid for twenty-four months. If the Self-Study is not submitted within this timeframe, a new application and fee is required.</p> <p><b>For renewal levels</b>, once paid, the fee is valid for the length of the renewal process. The deadline to submit the renewal level’s Self-Study is six months before the renewal date. Failure to submit by this date may result in a \$500 late submission fee. Refer to Section G.2 in MACTE’s Guide to Accreditation for additional information on the renewal timeline.</p>		<p>Renewal or Initial Level Application Fee (first level)</p> <p><i>Note: Only one fee is owed if a program offers both EL I &amp; EL I-II or SEC I &amp; SEC I-II</i></p> <p>\$1,150</p>							
		<p>Initial Program Application Fee (first level)</p> <p><i>Note: Only one fee is owed if a program offers both EL I &amp; EL I-II or SEC I &amp; SEC I-II</i></p> <p>\$2,000</p>							
		<p>Subsequent Level(s)</p> <p>\$800</p>							
		<p>Additional Location Renewal Fee (per location)</p> <p>\$350</p>							

ADULT LEARNER FEES		ADULT LEARNER FEE SCHEDULE	
<p>All programs are required to pay an Adult Learner fee for each Adult Learner in each level for each location. Adult Learner fees should be paid by the 15th of second month after the start of the TEP's academic course cycle. Payment should be submitted along with the corresponding registration list.</p> <p>Due Date Calculation Example:  <b>Start Date on Registration List:</b>    <b>Registration &amp; Fee Due Date:</b>  September (any), 20XX                      November 15, 20XX</p> <p>Programs awarded Initial accreditation are responsible for payment of Adult Learner fees in full for the fiscal year in which accreditation is granted (these fees are not prorated). Adult Learner fees are not owed until a level and/or additional location receives accreditation.</p> <p>Adult learner fees are non-refundable.</p>		Adult Learner Fee (per adult learner)	\$220
<p>Adult Learner fees not paid by the due date will be assessed as follows:</p> <ul style="list-style-type: none"> <li>• 5% of total if paid within 6 months after the payment due date</li> <li>• 10% of total if paid within 1 year after the payment due date</li> <li>• 15% of total if paid after 1 year of the payment due date</li> </ul> <p>Programs are responsible for payment of late fees and cannot be assessed to the Adult Learner. Late payments will also put a TEP at risk of <i>Administrative Probationary Accreditation status</i>.</p>			
SUBSTANTIVE CHANGE FEES		SUBSTANTIVE CHANGE FEE SCHEDULE	
<p>Substantive Change fees are due with submission of application. Substantive Changes requiring an On-Site Verification Visit include: Addition of Certification Course Level for Different Age Range, Change in Ownership, Relocation of Site, and Additional Location.</p>		Substantive Change Requiring On-Site Visit: 5C, 6, 7 & 8	\$350
<p>Substantive Changes not requiring an On-Site Verification Visit include: Change in Legal or Program Name, Change in Faculty/Staff/Director, Change in Time Structure/Length, Change in Curriculum, and Change in Mission/Objective.</p>		Substantive Change Not Requiring On-Site Visit: 1 – 5B, 5D	\$250
MACTE RECOGNIZED ORGANIZATION (MRO) FEES		AFFILIATE ORG FEE SCHEDULE	
<p>Annually, each MRO (affiliate organization) with accredited programs pays the flat rate.</p>		MRO Annual Dues	\$600 (flat rate)
<p>If an MRO has arranged for its dues to be included on its programs' annual dues invoices, the MRO dues are assessed for the same level quantity as the program's per level annual dues.</p>		MRO Application Fee	\$1,700
<p>MROs applying to be recognized by MACTE pay an MRO application fee along with their application.</p>			
ADDITIONAL FEES		ADDITIONAL FEE SCHEDULE	
<p>A late fee is charged if Annual Dues are not paid within 90 days of the due date.</p>		Late Annual Dues Fee	15% of balance
<p>A late submission fee will be required if a Renewal Self-Study is submitted after the due date outlined in the Renewal timeline.</p>		Late Renewal Submission Fee	\$500
<p>A late submission fee will be required if a program fails to submit their annual report within 30 days of the annual report submission deadline.</p>		Late Annual Report Submission Fee	\$250
<p>A program that receives a negative status decision has the right to request reconsideration and/or appeal the decision.</p>		Appeal/Reconsideration Fee	\$500