

# MACTE ON-SITE EVALUATOR APPLICATION

Date \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_

Email \_\_\_\_\_ Phone/Fax \_\_\_\_\_

## EMPLOYMENT

**Job Title(s) and Employer(s) past three years (and anticipated for upcoming year):**

Title/Employer/Dates \_\_\_\_\_

\_\_\_\_\_

Title/Employer/Dates \_\_\_\_\_

\_\_\_\_\_

Title/Employer/Dates \_\_\_\_\_

\_\_\_\_\_

Title/Employer/Dates \_\_\_\_\_

\_\_\_\_\_

## PRIMARY MACTE ROLE AND LEVEL (I&T, EC, EI, EI-II, SI):

\_\_\_\_\_ Director of an accredited Montessori teacher education program (LEVEL \_\_\_\_\_)

\_\_\_\_\_ Montessori teacher education faculty member (LEVEL \_\_\_\_\_)

\_\_\_\_\_ Montessori teacher of children (practitioner) (LEVEL \_\_\_\_\_)

\_\_\_\_\_ Professional educator outside of the Montessori field

## MONTESSORI AFFILIATION (please circle – continued on next page)

- National Center for Montessori Education (NCME)
- American Montessori Society (AMS)
- Association Montessori Internationale (AMI)
- International Association of Progressive Montessori (IAPM)
- Independents (IND)
- Montessori Educational Programs International (MEPI)
- Pan American Montessori Society (PAMS)
- Other (please list) \_\_\_\_\_
- Not applicable (for public members only)

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## EDUCATION AND TRAINING:

### Montessori Training and Certifications

| Program | Level | Certification | Year |
|---------|-------|---------------|------|
|---------|-------|---------------|------|

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### College/University Degrees Awarded (include degree, institution, and year)

| Institution | Major | Degree | Year |
|-------------|-------|--------|------|
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### Continuing Education (past five years)

| Organization/Institution | Area | Year |
|--------------------------|------|------|
|--------------------------|------|------|

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### MACTE Commission or IAME – Based Training Relating to Accreditation

| Organization/Institution | Area | Year |
|--------------------------|------|------|
|--------------------------|------|------|

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# MACTE ON-SITE EVALUATOR APPLICATION

**PREVIOUS EXPERIENCE RELEVANT TO MACTE ACCREDITATION PROCESS**  
(if you have served as a team member or leader on previous on-site visits, please specify):

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I am available to serve on an on-site evaluation team: Yes \_\_\_\_\_ No \_\_\_\_\_

If you answered "Yes" to the question above, approximately how many visits would you be willing to conduct each year? \_\_\_\_\_

Do you need a current copy of the Commission's *Accreditation Handbook*? Yes \_\_\_\_\_

No \_\_\_\_\_

I am aware that, as an on-site evaluator for the MACTE Commission on Accreditation, I have access to accreditation information which must remain completely confidential. I agree to respect and protect the confidentiality of all accreditation materials, recommendations, suggestions, and actions.

As an evaluator applicant, by signing this form, I am giving MACTE permission to publish my name and institution on their website should I become an OSET evaluator.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**IMPORTANT:** Please attach your resume, copies of certification credentials, two completed recommendations addressing the criteria listed on Section 5.3 of the *Accreditation Handbook*:  
**Thank you for your cooperation!**

**Please return this form within 15 days of Evaluator Workshop to: MACTE, 313 Second Street, S.E. Suite 112, Charlottesville, VA 22902, Phone 434-202-7793, Fax 888-525-8838**

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# MACTE ON-SITE EVALUATOR APPLICATION

## Montessori Accreditation Council for Teacher Education RECOMMENDATION FOR ON-SITE EVALUATOR CANDIDATE

Recommendation for \_\_\_\_\_

Person completing this form: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ E-mail address: \_\_\_\_\_

Employer: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Your Position: \_\_\_\_\_

Your relationship to the candidate: \_\_\_\_\_

Please rate the following competencies and attributes of the above candidate on a scale from 1 (Low) to 5 (High)

1. Skill in developing and maintaining collegial, ethical interpersonal relationships.

Low High Not Applicable  
1 2 3 4 5 6

2. Ability to perform critical analysis, verbalize and record pertinent objective data.

Low High Not Applicable  
1 2 3 4 5 6

3. Communication skills including interview techniques, clarity of expression, and non-verbal expression.

Low High Not Applicable  
1 2 3 4 5 6

4. Self-awareness, openness to new ideas, and receptivity to change.

Low High Not Applicable  
1 2 3 4 5 6

5. Please comment on the candidate's suitability to be a member of an On-Site Evaluation Team that visits Montessori teacher education programs.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please fax this recommendation to 888-525-8838 or mail it to:**

MACTE, Rebecca Pelton, Executive Director  
313 Second Street, S. E., Suite 112, Charlottesville, VA 22902  
Phone: [434-202-7793](tel:434-202-7793), Fax: [888-525-8838](tel:888-525-8838), Website: [www.MACTE.org](http://www.MACTE.org)